

**DENVER HIGH POINT AT DIA METROPOLITAN DISTRICT (“DHP”)  
COLORADO INTERNATIONAL CENTER  
METROPOLITAN DISTRICT (“CIC”) NOS. 13 & 14**

141 Union Boulevard, Suite 150  
Lakewood, Colorado 80228-1898  
Tel: (303) 987-0835  
Fax: (303) 987-2032

[dhpmetrodistrict.com](http://dhpmetrodistrict.com) / [cicmetrodistrict13.com](http://cicmetrodistrict13.com) / [cicmetrodistrict14.com](http://cicmetrodistrict14.com)

**NOTICE OF A REGULAR MEETING AND AGENDA**

<u>Board of Directors</u>	<u>Office</u>	<u>Term/Expires</u>
Andrew Klein	President	2027/May 2027
Blake Amen	Treasurer	2027/May 2027
Theodore Laudick	Assistant Secretary	2025/May 2025
Megan Waldschmidt	Assistant Secretary	2025/May 2025
Paige Langley	Assistant Secretary	2025/May 2025
David Solin	Secretary	

DATE: Monday, October 28, 2024  
TIME: 1:00 p.m.  
PLACE: Via Zoom

*\* Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager (dsolin@sdmsi.com or 303-987-0835) of their specific need(s) before the meeting.*

**Join Zoom Meeting:**

<https://us02web.zoom.us/j/5469119353?pwd=SmtlcHJETFhCQUZEcVBBOGZVU3Fqdz09>

**Meeting ID: 546 911 9353**

**Passcode: 912873**

**Dial In: 1-719-359-4580**

**I. PUBLIC COMMENTS**

- A. Members of the public may express their views to the Boards on matters that affect the Districts. Comments will be limited to three (3) minutes per speaker.
- 

**II. ADMINISTRATIVE MATTERS**

- A. Present Disclosures of Potential Conflicts of Interest.
- 
- B. Confirm quorum, location of meeting and posting of meeting notices. Approve Agenda.
- 
- C. Review and approve Minutes of the August 26, 2024 Regular Meeting (enclosures).
-

D. Discuss business to be conducted in 2025 and location (**virtual and/or physical**) meetings (suggested dates are \_\_\_\_\_). Schedule meeting dates and consider adoption of Resolution No. 2024-10-01, Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Location for Posting of 24-Hour Notices (enclosures).

---

E. Discuss requirements of Section 32-1-809, C.R.S. (Transparency Notice) and mode of eligible elector notification for 2025.

---

F. Authorize renewal of the District's insurance and Special District Association ("SDA") membership for 2025.

---

G. **Website Accessibility Matters:**

1. Discuss website accessibility matters.

---

2. Establish Website Accessibility Committee to make final determinations regarding engagement and/or termination of service providers, if necessary.

---

III. FINANCIAL MATTERS

A. Review and ratify approval of the payment of claims (**DHP**) (enclosure).

---

B. Review and accept the unaudited financial statements and schedules of cash position (**DHP, CIC No. 13, CIC No. 14**) (enclosures).

---

C. Review and consider approval of 2023 Audit and authorize execution of Representations Letter (**DHP**) (enclosure – draft audit); Review and consider ratifying approval of 2023 Audit and authorization of execution of Representations Letter (**CIC No. 14**) (enclosure – final audit).

---

D. Consider engagement of Schilling & Company, Inc. to prepare 2024 Audit, for an amount not-to-exceed **DHP** \$\_\_\_\_\_/ **CIC No. 14** \$\_\_\_\_\_.

---

- E. Consider appointment of District Accountant to prepare Application for Exemption from Audit for 2024 (**CIC No. 13**).
- 

- F. Conduct Public Hearing to consider Amendment to 2024 Budget and (if necessary) consider adoption of Resolution to Amend the 2024 Budget and Appropriate Expenditures
- 

- G. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget and Resolution Appropriate Sums of Money and to Set Mill Levies (for General Fund \_\_\_\_\_, Debt Service Fund \_\_\_\_\_, and Other Fund(s) \_\_\_\_\_ for a total mill levy of \_\_\_\_\_) (enclosures – preliminary AV, draft 2025 Budgets, resolutions - **DHP, CIC No. 13 and CIC No. 14**).
- 

- H. Discuss and consider adoption of Resolution No. 2024-10-\_\_\_\_, Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan (to be distributed) (**CIC No. 13 and CIC No. 14**).
- 

- I. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form and Mill Levy Public Information form (“Certification”). Direct District Accountant to file the Certification with the Board of County Commissioners and other interested parties.
- 

- J. Consider appointment of the District Accountant to prepare the 2026 Budget and set the date for a Public Hearing to adopt the 2026 Budget for, \_\_\_\_\_ 2025, at \_\_\_\_\_ a.m./p.m., to be held via videoconference.
- 

- K. Review and consider approval of Statement of Work (SOW) between the District and CliftonLarsonAllen LLP for 2025 Accounting Services (enclosures).
- 

#### IV. CAPITAL MATTERS

- A. Review and consider approval of Engineer’s Report and Verification of Costs Associated with Public Improvements Report No. 21, prepared by Schedio Group LLC (to be distributed) (**DHP, CIC No. 13, CIC No. 14**).
-

- B. Consider acceptance of verified public improvement costs and allocation of same among Denver High Point at DIA Metropolitan District, Colorado International Center Metropolitan District No. 13, and Colorado International Center Metropolitan District No. 14, pursuant to Report No. 21 (**DHP, CIC No. 13, CIC No. 14**).
- 

- C. Consider approval, ratification or acknowledgment (as appropriate) of reimbursement to ACM High Point VI LLC (“ACM”) under the Capital Funding and Reimbursement Agreement (Denver High Point – Westside) between Denver High Point at DIA Metropolitan District and ACM, pursuant to Report No. 21 (**DHP, CIC No. 13, CIC No. 14**).
- 

- D. Consider adoption, approval, ratification or acknowledgment (as appropriate) of requisition(s) for reimbursement of verified public improvement costs, and any and all resolution(s) relating to such requisition(s), pursuant to Report No. 21 (**DHP, CIC No. 13, CIC No. 14**).
- 

- E. Discuss the High Point Denver Park and West Fork Regional Trail Project (**DHP**).
- 

## V. OPERATIONS AND MAINTENANCE

- A. \_\_\_\_\_

## VI. LEGAL MATTERS

- A. Discuss May 6, 2025 Regular Directors’ Election and consider adoption of Resolution No. 2024-10-\_\_\_\_, Resolution Calling a Regular Election for Directors on May 6, 2025, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 28, 2025 (enclosures). Discuss the need for ballot issues and/or questions.
- 

- B. Review and consider adoption of Resolution No. 2024-10-\_\_\_\_, Joint Resolution of the Boards of Directors of Denver High Point at DIA Metropolitan District and Colorado International Center Metropolitan District No. 13 Regarding the Imposition of Regional Development Fees, to be recorded in the real property records of the City and County of Denver and effective January 1, 2025 (**DHP, CIC 13**) (to be distributed).
-

- C. Review and consider adoption of Resolution No. 2024-10-\_\_\_\_, Joint Resolution of the Boards of Directors of Denver High Point at DIA Metropolitan District and Colorado International Center Metropolitan District No. 14 Regarding the Imposition of Regional Development Fees, to be recorded in the real property records of the City and County of Denver and effective January 1, 2025 (**DHP, CIC 14**) (to be distributed).
- 

VII. OTHER BUSINESS

- A. Confirm annual meeting for property owners and overlapping entities (enclosure-notice of meeting that was published on October 22, 2024).
- 

VIII. ADJOURNMENT **THE NEXT REGULAR MEETINGS ARE SCHEDULED FOR NOVEMBER 25, 2024.**

Informational Enclosure:

- Memo regarding New Rate Structure from Special District Management Services, Inc.